

Selection committee

guidelines for the exercise

1. You are a selection committee that met to talk about project proposals submitted for the last deadline. Your organization cannot afford ink so you have only aim and objectives printed.
2. You have got two proposals.
3. You have the following tasks:
 - a. Assess the project objectives according to the SMART theory (judge whether they fulfill the SMART criteria and to which extent they do).
 - b. Suggest improvements to the objectives given (try to make improper objectives SMART)
 - c. Make a decision on which project you would finance and which you would rather reject (you can only grant one project). Accordance with the SMART theory should be the criterion for your choice. Original (not improved by your group) objectives should be the basis for your decision.
4. You have got 25 minutes for the whole assignment.

SMART THEORY

S pecific	objectives must be clear and concrete
M easurable	you can count/measure/assess them (whether they are fulfilled or not)
A ttainable	they must be realistic, possible to achieve
R elevant	they must refer to the project and bring about the change specified in the aim
T ime-limited	they must have deadlines set, activities of the project must be placed on the timeline